

APPLICATION FOR THE  
**JUNIOR FOREIGN FACULTY  
ENHANCEMENT SEMINAR**

**JUNE - AUGUST 2009**

APPLICATION DEADLINE:

**October 14, 2008**

Please submit your applications and  
supporting documentation to the  
U.S. Embassy at  
**Avenida Demetrio B. Lakas - Clayton**



A program of the

**Bureau of Educational and Cultural Affairs  
U.S. Department of State**



**Junior Foreign Faculty Enhancement Seminar Application Form**  
*A program of the Bureau of Educational and Cultural Affairs, U.S. Department of State*

*Please provide all answers in English.*

**NAME**

Please print your name clearly **exactly** as it appears on your passport.

\_\_\_\_\_

*Last* *First* *Middle*

Please indicate any other spelling(s) or name(s) you use:

\_\_\_\_\_

**PERSONAL DATA**

Sex:  Male  Female      Date of Birth: \_\_\_\_\_ Place: \_\_\_\_\_  
*Month/Day/Year* *City* *Country*

Country of permanent legal residence: \_\_\_\_\_ Country of citizenship: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

Please provide the names and contact information of individuals who should be notified in case of an emergency.

In the United States: \_\_\_\_\_  
*Name* *Relationship to you* *Street Address*

\_\_\_\_\_

*City* *State* *ZIP Code* *Telephone Number* *E-mail address*

In your home country: \_\_\_\_\_  
*Name* *Relationship to you* *Street Address*

\_\_\_\_\_

*City* *State and/or Country* *Telephone Number* *E-mail address*

**CURRENT ACADEMIC POSITION**

Job title of current position: \_\_\_\_\_ Start date of current position: \_\_\_\_\_

Department/office, Institution (your complete mailing address, telephone, fax and email):



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NAME (Please print your name here):

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**CURRENT TEACHING RESPONSIBILITIES**

Please describe your current teaching responsibilities: number of courses taught per term, subject areas, and course titles:

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**ACADEMIC CREDENTIALS** (*degrees – list three highest degrees*):

Name/Location of Institution	Field of Study	Name of Diploma or Degree*	Date Received

\* Please identify the name of your degree by the word used at the institution that awarded you the degree. Do *not* provide the name of the U.S. educational system's equivalent.

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**PROFESSIONAL ACCOMPLISHMENTS** (*list your most significant honors and awards and up to three significant publications*):

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NAME (Please print your name here):

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**PROFESSIONAL TRAVEL AND/OR RESIDENCE ABROAD DURING LAST FIVE YEARS** *(list countries, dates and purposes of activity). If you have entered the United States on a J-1 or J-2 visa, please list the category of sponsorship (professor, research, scholar, student, specialist, short-term scholar) and provide copies of your previous DS-2019 or IAP-66 forms if available:*

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**CULTURAL, EDUCATIONAL, AND PROFESSIONAL SOCIETIES OF WHICH YOU ARE A MEMBER:**

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**LANGUAGE PROFICIENCY**

Native language(s): \_\_\_\_\_

Number of years of English study: \_\_\_\_\_ Where studied: \_\_\_\_\_

Knowledge of foreign languages, **including English** (Rate your abilities as Excellent, Good, or Fair):

Language Name	Reading Ability	Writing Ability	Speaking Ability



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NAME (Please print your name here): \_\_\_\_\_

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**REFERENCES/RECOMMENDATION LETTERS**

Please identify the three (3) individuals who will be writing letters of recommendation on your behalf. At least one should be from your current institution. Make sure these are people who know your academic and personal qualities well. Letters of recommendation should be submitted by the application deadline.

1. Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

2. Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

3. Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

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**ESSAY: Personal Statement—350 – 500 words, typed.**

If you are completing a computer application, please insert your essay response below the appropriate essay question. If you are completing a paper application, please type your essay response on separate sheets of paper and attach them to your completed application. Please describe yourself and write a clear and detailed description of your academic objectives and the reasons why you wish to pursue to participate in this program. Discuss your goals both in terms of your field of study and your own personal development. The essay is an essential part of the selection process and of your application for placement into an appropriate program. Be sure to include any details that highlight your personality and individuality.

**SIGNATURE**

By my signature, I certify that, to the best of my knowledge, the information provided in my application is accurate and complete, and that I intend to return to my home country upon completion of my studies in the United States. I also authorize any school or university which I have attended or will attend to release my transcripts and any report to the designated placement agency.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_